

January 2022

# NEWSLETTER

## POTTER STREET ACADEMY NEWS

Dear Parents / Carers,

A belated happy new year to all of our families. We hope that you managed to celebrate and meet with loved ones.

The children have settled back into school successfully and we appreciate your continued support and working in partnership with us to maintain our high expectations of all our children. This includes children's behaviour and learning in and around school. I would like to remind you that we expect all our children to wear the correct uniform, have correct PE kit in school, complete home learning and behave in a safe and respectful way in class, in corridors and on the playground.

Children who do not complete their home learning in KS2, will spend some of their lunchtimes completing it. If your child is experiencing difficulties, please let their teacher know.

I hope you all have a lovely weekend.

Kath Holland  
Associate Headteacher

---

### Emailing the School

---

If you wish to contact the school via email, please do so by using the email address [admin@potterstreetacademy.com](mailto:admin@potterstreetacademy.com).

Some parents are emailing us on the Potter Street Academy (Please Do Not Reply) email address. This account is not monitored for responses and we are concerned we may miss important correspondence from yourselves.

---

### Updated Information

---

Please ensure that the school office has updated contact information and details such as telephone numbers and email addresses so that all letters and school information is able to reach you. We need 3 contact details for every pupil to meet safeguarding requirements.



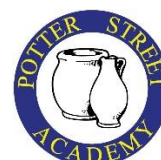
---

### Class Dojo

---

We hope you are all enjoying Class Dojo, this is a fantastic way for the school to communicate with our families and provides a great opportunity for families to interact with teachers, upload any home learning and complete additional tasks. If you need any other 'school' information / guidance please continue to call the school office who will be happy to help. If your child is absent please still follow our usual protocol and telephone the office or school absent line, messages should not be sent to teachers via Dojo.

Please be mindful teachers may not have the opportunity to check dojo during the day if they are teaching - if there is an emergency then you should still telephone the office.



---

## House Points

---

Children are busy earning house points by showing how well they keep the school values – responsibility, respect, resilience and relationships.



**Dragon** 1660



**Griffin** 1714



**Lion** 1756



**Unicorn** 1939

---

## Clubs

---



Extra-curricular clubs for this term has restarted. KS2 children enjoying their guitar club!



---

## Coats in School

---

As the weather has turned colder, please ensure all children have coats in school. We also recommend that they also bring in hats and gloves.

---

## Punctuality

---

A reminder that our school gates are open from 08:30am and children are welcomed inside the classroom from 08:40am each morning. All classroom doors are closed at **08:50am** for registration. If you are late, you must come round to the main entrance for registration. As a school, we are aware lateness can severely affect achievement. We monitor punctuality closely and have strategies in place to address lateness which includes regular 'late gates' overseen by our Education Welfare Manager.

---

## Parents Consultations

---

Are on: 7<sup>th</sup> Feb 1:30 – 4:00pm  
8<sup>th</sup> Feb 3:30 – 6:00pm

Further details will follow.

---

## Family Holidays and Term Time Leave

---

Parents/carers should ensure that family holidays and any term time leave are arranged outside of school term time.

Parents/carers should not remove their child from school during term time without having first requested a leave of absence in writing from the Headteacher.

All requests for authorised absence will be responded to in writing and will only be authorised in the most extreme circumstances. If permission is not granted, but the child is still absent, the absence is classed as unauthorised and parents/carers may be issued with a penalty notice.

Please note, requests are rarely authorised.

---

## Staff Training Days

---

As previously advised, Friday 28<sup>th</sup> January is an inset day. Dates for 2021/22 are on our APP and website.

## DATES FOR THE DIARY

### JANUARY 2022

28<sup>th</sup> Jan Inset day – school closed to children  
31<sup>st</sup> Jan Children return to school

### FEBRUARY 2022

7<sup>th</sup> Feb Parents consultation afternoon, 1:30 – 4:00pm  
8<sup>th</sup> Feb Parents consultation evening, 3:30 – 6:00pm  
11<sup>th</sup> Feb Finish for half term – 3:00pm  
14<sup>th</sup> Feb Half term  
21<sup>st</sup> Feb All children return to school  
25<sup>th</sup> Feb Tag Rugby – Y5/6

