

September 2021

NEWSLETTER

Potter Street Academy News



Dear Parents/Carers

Welcome back to a new school Year at Potter Street. We have been very impressed with how the children have settled back into school routines and learning after the long Summer break. Children's attitudes to learning and behaviour have been very good and we are looking forward to a fantastic year ahead. A very special welcome to all those families who have joined Potter Street this year, including EYFS who have settled into school brilliantly. We look forward to watching them grow and develop throughout their time at Potter Street Academy.

We also welcome our new members of staff, Mrs Richie in Year 6 and Mrs Bambridge in Year 1. We are sure all new children and staff will enjoy being part of the PCLC community.

Kath Holland
Associate Headteacher

Term Dates – 2021/22

Please refer to the updated term dates which are available on the school app and website.

Next week, we will send you out the dates for the rest of the term and publish them on the school app and website.

Contact Details

Please ensure that the school office has up to date contact information and details such as telephone numbers and email addresses so that all letters and school information is able to reach you. We need 3 contact details for every pupil to meet safeguarding requirements.

Free School Meals

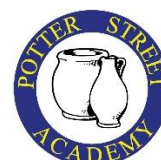
A reminder that automatic entitlement to a Free School Meal ended at the end of Year 2.

To find out if you are entitled to Free School Meals you will need to make an application online at www.essex.gov.uk/freeschoolmeals

An application must be made even if your child has a sibling that is already in receipt of Free School Meals.

We can check if you are entitled, please see the office who will be happy to help.

Please note that if you do not apply for Free School Meals you will be charged for each meal that your child has which is £2.00 per day.



Family Holidays and Term Time Leave

Just a reminder that parents/carers should ensure that family holidays and any term time leave are arranged outside of school term time.

Parents/carers should not remove their child from school during term time without having first requested a leave of absence in writing from the Headteacher.

All requests for authorised absence will be responded to in writing and will only be authorised in the most extreme circumstances.

If permission is not granted, but the child is still absent, the absence is classed as unauthorised and parents/carers may be issued with a penalty notice.

Requests are rarely authorised.

If you do decide to take your child out of school for a holiday abroad, we will need to see evidence (e.g. confirmation email / tickets) of the location of your family holiday to ensure, if applicable, the correct quarantine procedures are adhered to upon return to the UK. This evidence will need to be shown to the school office prior to your child returning to class

Secondary School Places for Sept 2022

If your child is in year 6, you can apply for a secondary school (year 7) place between 10 September 2021 and 31 October 2021.

You must submit an application by the national closing date of 31 October 2021. Applications received after this date will be considered late and you may reduce your chance of being offered a place at your preferred school.

Primary School Places for Sept 2022

You can apply for Reception school place at an Essex primary school between 8 November 2021 and 15 January 2022.

You must submit an application by the national closing date of 15 January 2022. Applications received after this date are considered late and will reduce your chance of being offered a place at your preferred schools.

It is the parents / carers responsibility to apply for a school place at the correct times. Essex County Council no longer send letters to inform you to apply for your child's school place.

Applications for secondary and primary school places can be made online via www.essex.gov.uk/admissions

PTA



We need you in the PTA!

Joining the Parent Teachers Association (PTA) provides parents and teachers opportunities to work together and be actively involved in providing extended activities for our children. All events raise money for the school, so the children can benefit from resources which enhance the curriculum and their learning.

We do not have a PTA committee. Please can you let the school office know if you would be interested in joining the PTA so we can host a coffee afternoon.

Meet the Teacher

We would like to invite you to our meet the teacher meetings.

This is a great opportunity to meet your child's teacher, who will inform you about their learning for this year and answer any questions you have.

The meetings are in your child's classroom and start at 3:00pm and last about twenty minutes.

Monday 20th September	Year 1 & 2
Tuesday 21st September	Year 3 & 4
Wednesday 22nd September	Year 6
Thursday 23rd September	Year 5

We do hope you can attend. However, If you are unable to attend, then the presentation will be emailed and displayed on our website.

