

## potter street academy news



Dear Parents/Carers

Welcome back to a new school Year at Potter Street. We have been very impressed with how the children have settled back into school routines and learning after the long summer break. Children's attitudes to learning and behaviour have been very good and we are looking forward to a fantastic year ahead. A very special welcome to all those families who have joined Potter Street this year, including EYFS who have settled into school brilliantly. We look forward to watching them grow and develop throughout their time at Potter Street Academy.

Thank you for attending meet the teacher. We hope that you found it useful.

Kath Holland  
Associate Headteacher

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### Contact Details

Please ensure that the school office has updated contact information such as telephone numbers and email addresses so that all letters and school information is able to reach you. We need three contact details for every pupil to meet safeguarding requirements.

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### Community Space

A new 'Community Space' (next to the year 2 classroom) will be opened every day after school until 4.15pm. Families can use it to 'stay and play' (with board games, puzzles, lego, colouring available etc), find homework support, have a coffee and chat with our learning mentor Mrs Hawkes - it really is very flexible, just drop in any time. This is FREE to use.

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### Family Holidays and Term Time Leave

Just a reminder that parents/carers should ensure that family holidays should be taken outside of school term time. Parents/carers should not remove their child from school during term time without having first requested a leave of absence in writing from the Headteacher.

All requests for authorised absence will be responded to in writing and will only be authorised in the most extreme circumstances.

If permission is not granted, but the child is still absent, the absence is unauthorised and parents/carers may be issued with a penalty notice.

Requests are rarely authorised.

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## Secondary School Places for Sept 2023

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If your child is in year 6, you can apply for a secondary school (year 7) place between 12th September and 31<sup>st</sup> October 2022.

You must submit an application by the national closing date of 31<sup>st</sup> October. Late applications may reduce your chance of being offered a place at your preferred school.

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## Primary School Places for Sept 2023

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You can apply for Reception school place at an Essex primary school between 7th November 2022 and 15<sup>th</sup> January 2023.

You must submit an application by the national closing date of 15<sup>th</sup> January 2022. Applications received after this date are considered late and will reduce your chance of being offered a place at your preferred schools.

It is the parents / carers responsibility to apply for a school place at the correct times. Essex County Council no longer send letters to inform you to apply for your child's school place.

Applications for secondary and primary school places can be made online via [www.essex.gov.uk/admissions](http://www.essex.gov.uk/admissions)

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PTA

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**We need you in the PTA!**

Joining the Parent Teachers Association (PTA) provides parents and teachers opportunities to work together and be actively involved in providing extended activities for our children. All events raise money for the school, so the children can benefit from resources which enhance the curriculum and their learning.

Please can you let the school office know if you would be interested in joining the PTA so we can host a coffee afternoon.

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## PE Kit Needed in School

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Please ensure all children have their full PE kit in school.

All lessons will take place outside even if it is cold. Only heavy rain will prevent classes going out so please make sure your child has a black or grey tracksuit as part of their PE kit.

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## Reminders

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Please ensure that your children's book bags, lunch boxes, water bottles and ALL clothing, including shoes, coats are labelled.

Please ensure that your child is dropped off and picked up promptly, school doors open from 8:40am and learning tasks begin at this time, all children should be in class by 8:50am. If you are using our breakfast club, children MUST be accompanied into the main office for registration. Payments for dinners, breakfast club and after school club must be paid for in advance via the online payment system.

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## Children Arriving Late to School

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We have been monitoring the punctuality of the children in the mornings and unfortunately there are a few children who are arriving late for school, even a minute or two late is unsettling for most children.

If your child is in KS2 and is late to school, they will be required to make the time of lost learning up in their lunchbreak.

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## **Class Names**

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This year our class names link to British Musical Composers.

EYFS: Rachel Portman

Year 1: Gustav Holst

Year 2: Toby Marlow

Year 3: Benjamin Britten

Year 4: Max Richter

Year 5: Lucy Moss

Year 6: Sir Andrew Lloyd Webber (Mrs Barnes Martin)

Year 6: Sir Elton John (Miss Stoneman)

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## **Parking Near the School Site and Inconsiderate Road Use**

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We have received a number of complaints from the school's neighbours regarding inconsiderate parking by parents accessing the school in the mornings and afternoons with some parents parking across private driveways.

I do understand that parents or carers will sometimes need to drive their children to school, however I would urge where possible for parents to park away from the school and then walk in.

Thank you in advance for your consideration to our local residents

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## **Class Dojo**

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We hope you are all enjoying Class Dojo, this is a fantastic way for the school to communicate with our families and provides a great opportunity for families to interact with teachers, upload any home learning and complete additional tasks. If you need any other 'school' information / guidance please continue to call the school office who will be happy to help. If your child is absent, please still follow our usual protocol and telephone the office or school

absent line, messages should not be sent to teachers via Dojo.

Please be mindful teachers may not have the opportunity to check dojo during the day if they are teaching - if there is an emergency then you should still telephone the office.

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## **Monday 19<sup>th</sup> September 2022**

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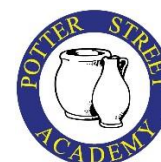
As you will be aware, the funeral of HM Queen Elizabeth II will take place next Monday and this day will be a Bank Holiday.

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## **Community Space**

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## DATES FOR THE DIARY



Dates for  
the Diary:

14 <sup>th</sup> September	Swimming assessments – Y5
15 <sup>th</sup> September	Stewards Academy Open Evening
16 <sup>th</sup> September	Futsal Qualifiers – Y5
19 <sup>th</sup> September	Bank Holiday
21 <sup>st</sup> September	Swimming lessons to start – Y6
22 <sup>nd</sup> September	St Marks Open Evening
28 <sup>th</sup> September	Harvest Assembly
29 <sup>th</sup> September	Walton-on-the-Naze – Y1
	Passmores Academy Open Evening
6 <sup>th</sup> October	Mark Hall Opening Evening
7 <sup>th</sup> October	Best Team Football – Y5
14 <sup>th</sup> October	Spooky / Sparkly Disco (further details will be sent out)
18 <sup>th</sup> October	Parents Evening Consultation
19 <sup>th</sup> October	Parents Afternoon Consultation
19 <sup>th</sup> October	Children finish for Half Term
31 <sup>st</sup> October	Children return to school

Please refer to our School App for the full list of events for the academic year

You can access our school APP by downloading Piota Schools from the Google Play or Apple Store.

Apple Store Download - <https://apps.apple.com/gb/app/piota-schools/id1333103848>

Google Play Download

- [https://play.google.com/store/apps/details?id=uk.co.piota.castleriseprimaryschool&hl=en\\_GB](https://play.google.com/store/apps/details?id=uk.co.piota.castleriseprimaryschool&hl=en_GB)

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Part of the Passmores Cooperative Learning Community

Web: [www.potterstreetacademy.com](http://www.potterstreetacademy.com)

Twitter: @PotterStAcademy

